

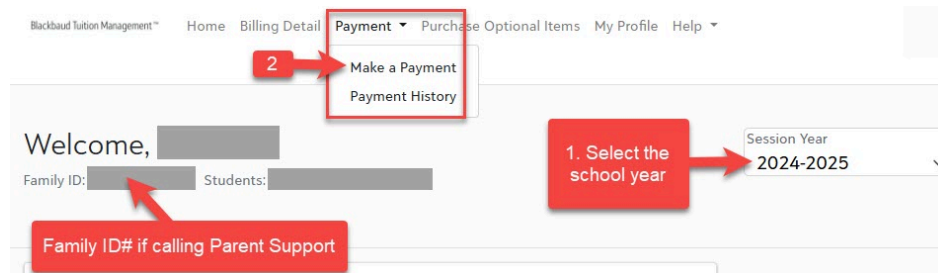
How can a parent make a payment online?

Can parents only make a payment by calling Parent Support or mailing a check? Are families able to pay what they owe from their account online? How do parents make a single, one-time payment in their account on the parent site?

Answer:

Parents can make a one-time (single/manual/individual) payment in their account online or by calling Parent Support

1. Navigate to the [the Parent website](#) and sign in to your account
 - If this is your first time signing in, click I am a first-time user to [create your account login](#)
 - If you have never created a password or can not remember your Tuition Management login or password, click Forgot your username or password? to [reset your username or password](#)
 - If you have already connected your Tuition Management account to your Blackbaud.com account (BBID) but cannot remember it, you can [reset it your password on Blackbaud.com](#). If you set up your BBID account to sign in using Google or Apple, you will need to reset your password through their website
2. Select the Session Year (top-right, on every page) that you want to make a payment for
3. Click Payment (top menu bar)> select Make a Payment



3. Select your preferred payment option> follow the guided prompts to submit a payment

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Products
Tuition Management

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Make a Payment

Family ID: Students:

Session Year
2024-2025

Credit Card Bank Account Cash At Partner Location **Select One**

1 PAYMENT INFORMATION 2 VERIFY PAYMENT 3 PAYMENT CONFIRMATION

Credit Card Payment are processed in real-time and will show successful and pending transfer to your school immediately.

--- Select Card For Payment ---

☐ Pay my past due amount \$12,807.00
☐ Pay my balance due \$22,222.00
☐ Payoff my account \$35,029.00
☐ Pay a different amount \$

Complete as instructed

Continue

- To save your payment information for future manual payments, DO NOT mark the box for One-time payment. If One-time payment is marked, the system will not save your payment information for use

1 PAYMENT INFORMATION

Credit Card Payment are processed in real-time and will show successful and pending transfer to your school immediately.

parent.blackbaud.school says
This will be a one-time only payment and the account will not be saved for future use. Do you want to proceed?
OK Cancel

Add New Credit Card

VISA AMERICAN EXPRESS MasterCard DISCOVER OR VISA MasterCard

☒ One-time payment

Card number * CVV [What is this?](#)

Expiration month * Expiration year *

☐ My billing zip code is different from my physical address

When checked, the one time payment option will not save the payment information being entered.

If the one time payment option is not checked, the payment information will be saved on the parent account for future access if parents would like to use this account again to process a manual payment.

Tip: If you need additional assistance, please [call Parent Support](#) at 888-868-8828. When calling, you will need to provide your Family ID, which appears in the upper left corner of every email we send



and in the upper left corner of your online account, beneath your name on every page.

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No



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