Assumption High School Emergency Action Plan: Legion Building (Highland Hall)

Location:

2129 Bardstown Rd Louisville, KY 40205

Directions:

- Located at the corner of Bardstown Rd and Lancashire Ave
- Take the Bardstown Rd (exit 16) off I264 and head north on Bardstown Rd
- Turn east on Lancashire Ave and the first right in to the parking lot
- The Legion Building (Highland Hall) is located across the street from the Circle K gas station

Venue Access:

• Front glass doors at the front of the building

Response Team:

- Immediate care of the athlete: Athletic Trainer or First Responder
 - o Establish scene safety
 - Check CAB (circulation, airway, breathing)
 - Provide CPR or First Aid, if needed
 - Activate EMS, if needed
- EMS Activated; all hands-on deck school staff, Coaches, or other designated personnel
 - Call 9-1-1 and stay with injured person/primary responder
 - Provide CPR and/or First Aid if AT or First Responder not present
 - Slowly and clearly give the following information:
 - Your name & exact location
 - Address
 - Injured person's approximate age & gender
 - Description of the emergency
 - Condition of the injured person
 - Any care already given
- Someone retrieves Emergency Equipment: School staff, coach, or other designated person
 - Retrieve AED: mounted on east wall near the bathrooms
 - \circ Retrieve First Aid Kit or Supplies: located above the AED box
- Flag Person: Coach, Security, or other designated person
 - Stand outside glass door entrance
 - Give EMS any critical medical information, conditions, medications, allergies, etc. Once they arrive
- Scene Control: school administrator, security

- Limit emergency scene to those providing care and move bystanders away from the area
- o Contact parent/legal guardian or find them in the crowd



School Personnel Contact Information Athletic Director: Lisa Pinkston Cell Phone: (502) 599-4968 Office: (502) 271-2612

Asst. Athletic Director: Mary Elise Schlich Cell Phone: (502) 403-9763

> Facilities Director: Michael Clark Cell Phone: (502) 235-7825

Athletic Trainer: Aleva Simpson Cell Phone: (502) 810-4112

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