

ASSUMPTION HIGH SCHOOL APPLICATION FOR EMPLOYMENT

Persons being considered for a position at Assumption High School will be evaluated upon their experience, qualifications, and their ability to meet the requirements of the position.

Note* Applicants, if hired, will be subject to employment at will.

Read Carefully – Print Clearly - Answer All Questions

Full legal name _____
Last First Middle

Address _____
City State Zip

Social Security # _____

Phone (____) _____ (____) _____
Home Work/Other

Date Available For Work _____

Shift Hours you can work 1st 2nd other

Are you legally eligible for employment in the United States? Yes No
(Verification will be required upon employment offer.)

How did you learn of our organization? Newspaper School Other
 Employee Referral (Name of Employee) _____

Have you ever worked for Assumption High School?

Yes No If yes, please give details below:

Date: _____ Department: _____

Specific Details: _____

Have you ever been convicted of a felony or misdemeanor? Yes No

If so, for what and when:

Note * A positive response to the above question does not necessarily disqualify this application for employment.

Have you ever been convicted of a sex crime or as a violent offender? Yes No

EDUCATIONCircle last grade completed
9 10 11 12

High School: _____

City/State: _____

Did you graduate? Yes No

College, University, Institutes: _____

Major: _____

Dates Attended: _____ Did you Graduate? Yes No

Training Programs/Other Educational Experience: _____

Subject: _____

Dates Attended: _____ Did you Graduate? Yes No **EMPLOYMENT RECORD**List employment for the past 10 years beginning with last or present job.
(if additional space is required, please attach separate sheet.)

Employer Information	Dates of Employment From/To	Position	Job Description
Company Name: Address: Phone Number: Contact Name or Supervisor:	Dates of Employment: Reason for leaving:	Job Title: Starting Salary: Ending Salary:	Brief description of position and job skills:
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Can present employer be contacted? yes no

Reasons for seeking new employment:

PERSONAL REFERENCES

List (3) persons other than relatives:

- | | |
|---------|--------------------|
| Name | Title/Relationship |
| Address | Phone No. |

- | | |
|---------|--------------------|
| Name | Title/Relationship |
| Address | Phone No. |

- | | |
|---------|--------------------|
| Name | Title/Relationship |
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Notice and Authorization – Please Read Carefully

Applicant certifies that all of the statements contained in this application are true. Assumption High School is hereby authorized to investigate statements and if any statement is found to be false, said falsehood shall be sufficient cause and reason to not for hire or termination.

Applicant hereby authorizes Assumption High School to investigate all references and to secure additional information about the applicant. Additionally, Assumption High School will perform a criminal background checks (Nationally) and any employment offer is contingent upon such background check.

Applicant understands and agrees that acceptance of an offer of employment does not create a contractual obligation upon Assumption High School.

Applicant's Signature

Date