**Junior ACTS Syllabus 2022-2023 – Class of 24**

In order to add greater depth to the course, all juniors are required to complete 15 hours of service by the end of the semester in which they take Catholic Social Teaching. This provides Junior ACTS students with a hands-on means of experiencing issues we study and gifts our community with the talents and grace of our students.

**Basic Requirements:**

1. Complete Assumption Junior ACTS Form (Agreeing to syllabus and commitment to agency) on SharePoint – Libraries – Class of 24 Junior ACTS Form.
2. Serve 15 hours of justice-related direct service at one agency and log hours on MobileServe.
3. Participate in class discussions related to your service.

**Academic Importance of the Service Experience:**

* Each of the 15 hours is worth ten points (150 points total) and is counted in the major category.
* Class of 24 Junior ACTS Form must be turned in and hours entered and verified on MobileServe by 8:00 AM on the due date.
* If a student fails to complete any service hours, she will strongly limit her ability to succeed in the class.
* It is beneficial to the student to begin her service as soon as possible and as soon as it is safe to assist with completing the assignments proficiently.

**Potential Social Justice Issues Include:** abuse/domestic violence, animal welfare, environmental destruction, global issues, life issues, poverty, and marginalization (ex: elderly, refugees, immigrants, special needs)

SEE LAST PAGE FOR LIST OF APPROVED JUNIOR ACTS AGENCIES

|  |  |  |
| --- | --- | --- |
| Hours and Assignments | First Semester  CST Students | Second Semester  CST Students |
| Submit Completed Class of 24 Junior ACTS form to SharePoint | **Before beginning service;**  **no later than**  **Friday, September 9, 2022** | Before beginning service;  no later than  Friday, January 20, 2023 |
| First seven hours of service due | **Friday, October 21, 2022** | Friday, March 10, 2023 |
| Balance of 15 hours due | Friday, December 9, 2022 | Friday, April 14, 2023 |

**JUNIOR ACTS FORMS: The Class of 24 Junior ACTS Syllabus and Commitment Form to complete can be found on Student SharePoint under Libraries – Class of 24 Junior ACTS Form. The agency list is on the syllabus, which can be found on SharePoint – Campus Ministry – ACTS.**

**Please log hours on MobileServe as you complete your service.**

**BASIC POLICIES REGARDING ACCEPTANCE OF HOURS:**

* Student’s hours must be completed at **one agency** and focus on **one issue**. Service must be completed at the agency.
* Students will work directly with the people or the population affected by the justice issue. (Any exceptions to this will be made at the time of agency selection and on an individual basis.)
  + For instance: Salvation Army is people experiencing poverty, Humane Society population is animals, Blackacre is Environment.
  + Examples of indirect service that would **NOT** be approved include making blankets for an animal shelter or filing papers in the office of an agency.
* If a student selects an agency other than one listed on the list of pre-approved agencies, she must obtain prior approval from the appropriate person in the Campus Ministry Department\*. (Exception: All senior citizen homes are accepted.)
  + You must email the appropriate person in the Campus Ministry department\* for approval.
  + All agencies require Jr ACTS Form.
* Service hours must be turned in on MobileServe and have two forms of verification before the due date.
  + Verification can be: email, signature (on phone app), pictures, and/or geolocation.
* If a student switches her service agency without prior approval and without having a new Jr. ACTS form turned in, she will receive a penalty for any hours completed before submitting a Jr ACTS Form.

**GRADES AND LATE POLICY:**

* Service performed without a Class of 24 Jr ACTS Form (on SharePoint) on file will result in a 10% penalty for any hours completed before submitting the Jr ACTS Form.
* If a student has completed her service hours by the due date but does not turn them in on MobileServe on or before the due date, she will receive a **late penalty.** Partial credit is given. Partial hours need to be turned in by the due date. Only hours turned in by the due date get full credit. Hours turned in after the due date will receive a 10% penalty for each calendar day that the hours are late. This includes Saturdays, Sundays, and holidays. Hours must be posted to MobileServe and verified, and an email should be sent to the Service-Learning Director letting them know of hours posted.

Contact the appropriate person in Campus Ministry Department\* by email with any questions. It is the student’s responsibility to communicate any problems she may be experiencing and/or request help when needed.

Students ARE NOT limited to this list. Any agency not on this list must be approved by the appropriate person in Campus Ministry Department\* prior to beginning service. For an agency to be approved, a student must identify the social justice issue the agency tackles, answer questions regarding the type of activities she will be doing while performing service, provide accurate contact information and provide more information if necessary.

\*Prior to August 1, 2022, contact Mrs. Scudder or Mrs. Steutermann. After August 1, 2022, contact Mrs. Culver.

SEE BELOW FOR APPROVED JR ACTS AGENCIES

APPROVED JUNIOR ACTS AGENCIES

**ELDERLY**:

(ALL SENIOR CITIZENS HOMES QUALIFY)

Nazareth Home

Kindred Nursing and Rehab

Morning Pointe

Hosparus Health

Louisville East

Atria

**ENVIRONMENT**:

Passionist Earth and Spirit Center

Olmsted Parks Conservancy Center

Blackacre

Louisville Nature Center

The Parklands of Floyd’s Fork

Project Warm

**GLOBAL ISSUES**:

Just Creations

Water Step

Water with Blessings

Supplies Overseas

Beaded Treasures

Recyclocraftz

The Anchal Project

**REFUGEES**:

Americana Community Center

Catholic Charities Migration and Refugee Services

Kentucky Refugee Ministries

Doors to Hope

La Casita Center

Adelante Hispanic Achievers

Backside Learning Center

Louisville Free Public Library – English Conversation Club

**SPECIAL NEEDS:**

Down Syndrome of Louisville

Visually Impaired Preschool Services (VIPS)

St. Mary’s Center

Dreams with Wings

Harbor House

Home of the Innocents

Spina Bifida Association

Binet School

Bluegrass Center for Autism

Active Day

Cedar Lake

Churchill Park School

Heuser Hearing and Language Academy

Pitt Academy

ZOOM Group

Families for Effective Autism Treatment (FEAT)

Special Olympics

**ANIMALS**

Lucky Cat Café

Kentucky Humane Society

Louisville Zoo

Special Paws Dog Sanctuary

Alley Cat Advocates

My Dog Eats First

Animal Care Society

Animal House

Kentucky Pets Alive

WAGS

Paws with Purpose

Woodstock Animal Foundation

Pets4Life

Adoptme! Bluegrass Pet Rescue

**FOSTER CARE**

St. Joseph’s Children’s Home

Hope’s Closet

Lion’s Camp Crescendo – Camp Freedom

**POVERTY-HUNGER-HOMELESSNESS**

Cabbage Patch Settlement House

Cathedral of the Assumption Daily Lunch Program

Salvation Army Red Kettle Kitchen

Volunteers of America of KY

Neighborhood House Child Development Center

St. Vincent de Paul Society

Kids Café (Dare to Care)

Kids Etc. Tutoring Program for JCPS Students

Eastern Area Community Ministries

Educational Justice

Family Scholar House

Harbor House of Louisville

South Louisville Community Ministries Food Pantry

St. Matthews Area Ministries (St. MAM)

School Choice Scholarships

Francis Center

St. John’s Center for Homeless Men

UP for Women and Children

Hildegard House

The Lord’s Kitchen

Blessings in a Backpack

Boys and Girls Club

Mission Trips

Hand in Hand Ministries

Franciscan Kitchen

Habitat for Humanity

Center for Women and Families

Ronald McDonald House

Saint Agnes Food Pantry

Robley Rex VA Medical Center

United Crescent Hill Ministries

Wayside Christian Mission

Crossroads/Crosswalk

Feed Louisville

Sitio Clothing Ministries

Smoketown Family Resource Center

Hip Hop Cares