

August 7, 2020

Dear Students and Parents/Guardians:

We are looking forward to seeing our students return and welcoming our incoming Class of 2024. To assure a smooth start, we are sending this message which contains essential information for the beginning of the 2020-2021 school year. Please review all information carefully.

COMMITMENT REMINDER: Assumption promises to enforce all health and safety policies for the well-being of our students, faculty, and staff. In return, we require the commitment of all students and parents/guardians to abide by the health and safety protocols outlined by the commonwealth of Kentucky before and after school begins and to follow Assumption's policies in order to protect our faculty and staff. This includes adhering to the state's current travel advisory to work to slow the spread of COVID-19 in our state. At this time, Governor Beshear has asked Kentucky residents not to travel to states with a 15% or higher positive COVID-19 rate. If a student's family does travel to any of these states within 14 days of school opening, or at any time during the school year while the travel advisory is in effect, we ask that the student participate in virtual learning from home while self-quarantining. We value the lives of our faculty and staff, and they serve as our most valuable asset to ensure high quality instruction and care for each student's educational experience. We must safeguard them. That is why we need to state clearly that strict adherence to these policies by each parent/guardian and student is non-negotiable in order for a student to learn in-person this year.

REOPENING AND LEARNING PLAN SURVEY: If you have not completed the Reopening and Learning Plan Survey; we ask that you please do so **TODAY**:

- fully review the [Reopening and Learning Plan](#)
- **complete a [Reopening and Learning Plan Survey](#) for each of your daughters by TODAY.**

Your accurate responses are critical to our planning effectively for students. ***If we do not receive a response from you by today, then we will assume that your daughter(s) plans to attend school via the hybrid model this fall.***

ADJUSTMENTS TO A-K/L-Z COHORT GROUPS: We will be communicating to families who have made a request for changes to their daughter's cohort group next week.

PARENTAL HEALTH ASSESSMENT: If you and your daughter have chosen the hybrid plan, please also take time to complete the [Parental Assurance of Daily Student Health Assessment](#) **which must be completed before she can attend school in-person.**

IMPORTANT LINKS TO FORMS: This link will direct you to our Back to School Information page on our website [here](#). Here you will find information about **the school calendar, uniform information, traffic flow, FLIK letter and survey, PowerSchool instructions, summer reading lists,** and much more. We ask that you **access the online information and complete all appropriate forms by the first day of school.** If you do not have access to a computer or the Internet, please contact the main office at 458-9551 to make arrangements to access this information. A few things to note:

- **POWERSCHOOL INSTRUCTIONS:** PowerSchool is our first line of communication to students and parents/guardians regarding grades, course registration, and attendance records. Please review the directions on how to access PowerSchool and make sure you know your username and password prior to the start of the year.

- **SCHOOL CALENDAR:** For your planning purposes, we have updated the calendar with our hybrid/virtual schedule for first semester only. All holidays are listed as they were originally planned. We will continue to make adjustments to AHS days and events on the calendar as needed as the school year and the pandemic situation continue to unfold. We will communicate any changes via the Rocket Report each Friday.

SPECIAL DOCUMENTS SENT SEPARATELY VIA EMAIL: Parents/guardians will receive the following personalized information via separate emails next week.

- **STUDENT INFORMATION SHEET:** Early next week you will receive an individualized form containing your daughter's contact information. We ask you to please review LINE BY LINE the information we have on file for your daughter. For emergency purposes, it is essential that we have information that is current and accurate. Please review the form, add or correct any information, and have a parent/guardian and your daughter sign at the bottom to verify the information. **This form must be returned to the main office no later than August 21.** To return the form, you can print and sign it and then choose to 1.) scan and send to records@ahsrockets.org, 2.) mail it via USPS attention Student Records, or 3.) fax it to 502-454-8411.
- **UNOFFICIAL TRANSCRIPT COPY:** If your daughter is a returning AHS Student (class of 2021, 2022 or 2023), an unofficial copy of her transcript will be emailed to you early next week. Official and unofficial copies of this document will be sent to colleges, universities, scholarship committees, and athletic departments at her request during her junior and senior years. Please take this opportunity to review your daughter's current transcript with her. Also note, if we do not have a copy of her social security card (the number is listed at the top of the transcript) she will not be eligible for KEES scholarship opportunities offered by the state of Kentucky. Copies of your daughter's social security card may be emailed to records@ahsrockets.org or mailed to the Assumption main office, attention: Registrar.

STUDENT SCHEDULES: Student schedules will not be completely finalized for BLOCKS and SEMESTERS until August 17. We will be making tweaks to schedules and class lists next week in response to student numbers in each cohort and each classroom. Additionally, our academic deans will not be able to make any student requested elective or level changes until the week of August 31 when the drop-add period begins as we will be working on the aforementioned cohorts.

NAME BADGES: All incoming freshmen and transfer students will receive name badges and lanyards on the first day of school. Sophomores, juniors, and seniors should use last year's name badges and lanyards. We will be making new name badges with updated photos for juniors soon after the start of school (we need them back in the building so we can take their new ID photos). Information about updating and/or replacing name badges will be communicated to students on the first day of school.

TUITION: All families must be current in their payment of tuition for the 2020-2021 school year by **August 13, 2020** or the student will not be admitted on the first day of school. Please contact the finance office at 454-8402 if you have any questions or concerns.

STUDENT ORIENTATION SCHEDULE: From August 17-28, your daughter will participate in orientation sessions designated by class in the schedule linked [here](#) and listed below: Students should attend according to their assigned cohort group. Attendance at orientations is mandatory and counts as a day of school.

- **Virtual Class Orientation:** All sophomores, juniors, and seniors are required to check-in with homeroom teachers virtually from home via Microsoft Teams for orientation on processes and protocols for safe entry to the building prior to their on-campus class orientation. Students will be

emailed a link to the class meeting and a calendar invitation for their homeroom Teams page prior to their orientation day.

- **Freshmen:** Not applicable as freshmen will have three days of orientation August 17-19.
 - **Sophomores:** Wednesday, August 19: 2:00-3:00 p.m.
 - **Juniors:** Thursday, August 20: 2:00-3:00 p.m.
 - **Seniors:** Friday, August 21: 2:00-3:00 p.m.
- **Class Orientation:** All students will report to campus on their designated class *day and time* according to their last name. They will meet in homerooms for orientation on beginning of school year information, handbook rules, all new building safety procedures, hybrid schedule, etc. All students should be in full uniform, wear masks, and bring their tablet PCs, chargers, headphones, and water bottles with them. Students who have chosen all virtual school should attend the orientation assigned to their last name via their homeroom Teams page (invitations will be sent via email). Students will receive class schedule, planners, and name badges/lanyards. Arrangements will be made and communicated to virtual students to receive these items. Students can arrive 30 minutes prior to their orientation session and must be picked up when their session ends.
 - **Freshman Class:** Monday, August 17: 8:30-10:30 A-K; 12:30-2:20 L-Z
 - **Sophomore Class:** Thursday, August 20: 8:30-10:30 A-K; 12:30-2:20 L-Z
 - **Junior Class:** Friday, August 21: 8:30-10:30 A-K; 12:30-2:20 L-Z
 - **Senior Class:** Monday, August 24: 8:30-10:30 A-K; 12:30-2:20 L-Z
 - **Hybrid Orientation:** All students will attend both days of their class hybrid orientation. Hybrid students will attend in-person or virtually according to their last names. Students who have chosen all virtual school will attend both days virtually. Students will meet all 8 classes/teachers and students in the building and practice health and safety protocols for moving to and from all classes. All students should be in full uniform, wear masks, and bring their tablet PCs and chargers, headphones, and water bottle with them on their in-person day. When students are learning virtually, they should join their course's Teams page by the time the class is scheduled to begin. A special schedule for the hybrid orientation will be shared with students at the prior orientation and will be emailed to students. All students should be in full uniform, wear masks, and bring their tablet PCs, chargers, and water bottles with them. Student can arrive 30 minutes prior to their orientation session and must be picked up when their session ends.
 - **Freshmen Only:**
 - Tuesday, August 18: 8:30-12:30: In-Person A-K, Virtual L-Z
 - Wednesday, August 19: 8:30-12:30: In-Person L-Z, Virtual A-K
 - **Freshmen and Sophomores:**
 - Tuesday, August 25: 8:30-12:30: In-Person A-K, Virtual L-Z
 - Wednesday, August 26: 8:30-12:30: In-Person L-Z, Virtual A-K
 - **Junior and Seniors**
 - Thursday, August 27: 8:30-12:30: In-Person A-K, Virtual L-Z
 - Friday, August 28: 8:30-12:30: In-Person L-Z, Virtual A-K

MANDATORY PARENT ORIENTATION MEETINGS: Parents are expected to attend an orientation meeting specific to their daughter's class. This year, the orientation sessions will be done virtually via Zoom. Parents will be emailed the link prior to the meeting date. The orientations will last about an hour.

- **Freshman Parent Orientation:** Tuesday, August 18 – 6:30 p.m.
- **Sophomore Parent Orientation:** Wednesday, August 19 – 6:30 p.m.
- **Junior Parent Orientation:** Tuesday, August 25 – 6:30 p.m.
- **Senior Parent Orientation:** Wednesday, August 26 – 6:30 p.m.

If you have any questions, please contact the school office at 458-9551.

Enjoy the remaining days of summer – stay healthy and safe!

Sincerely,

Handwritten signature of Mary Lang in cursive script.

Mary Lang
President

Handwritten signature of Martha P. Tedesco in cursive script.

Martha Tedesco
Principal