



# ASSUMPTION HIGH SCHOOL

REOPENING AND LEARNING PLAN  
AUGUST 2020



## Dear Parents/Guardians of Assumption High School,

Like families across our Archdiocese, city, state, and country, and even across the world, we know you have eagerly awaited a fall reopening plan. We appreciate your support, your trust, and your continued partnership as we have worked to plan not only how to reopen this fall but how to be prepared to educate and support your daughter through all eventualities that could occur over the course of the 2020-2021 school year. Outlined in this document, you will find Assumption High School's 2020-2021 Reopening and Learning Plan. As you review the document, we ask you to make sure to:

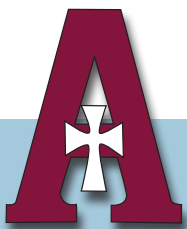
- **Closely read** the remainder of this introduction in which we review the guidelines we followed and the goals we hoped to meet in designing a safe, healthy, and effective reopening and continued learning plan for our nearly 940 students and over 120 faculty and staff members.
- **Keep in mind** that this reopening plan was designed for its versatility so that the Assumption community will be able to seamlessly pivot to transition to virtual learning or return to our regular schedule at full capacity.
- **Review** the reopening plan recognizing that it seeks to meet the needs and unique perspectives of each of our Assumption families as well as our faculty and staff as we begin this unprecedented year.
- **Trust** that we will continuously monitor the implementation of our plan and make any necessary changes as they arise.

To best understand the plan and its rationale, it is imperative that all stakeholders understand that Assumption High School is committed to following **the best practice recommendations** of the Kentucky Department of Education and the Archdiocese of Louisville to ensure that, while we meet the high standards and rigor that you and we expect of an Assumption education, we prioritize the health and safety of our community.

Our plan has been carefully designed to adhere to the **KDE's best practices**. Key aspects of these practices include:

- Ensuring physical distancing by staggering arrival and dismissal, maintaining six feet of distance between all members of the school community and discontinuing unnecessary contact, and reducing physical class sizes.
- Reducing congestion in common areas and cancelling all assemblies, field trips, and large group gatherings.
- Requiring proper use of face masks in the building.
- Requiring schools conduct temperature screenings and ask all individuals to self-certify that they are free of symptoms upon entry to the building.
- Increasing schoolwide cleaning and disinfection protocol.
- Prioritizing procedures that will simplify and expedite contact tracing.

*Continued on page 2.*



As we constructed our plan, we sought to meet the following goals:

- Allow for a school of our size to meet the KDE health and safety guidelines for school re-entry.
- Allow for students to come to school for at least part of the time.
- Allow students/families who cannot return to in-person school due to health issues, COVID exposure or diagnosis to be fully integrated in our classrooms and community without penalty.
- Design a re-entry plan that transitions seamlessly to a virtual model for all if mandated, and, most importantly,
- Encourage our students and parents/guardians to take good care of our community by providing the flexibility for a student to stay home to learn if she is not feeling well as outlined by the Kentucky Healthy at School guidelines.

With all of these priorities in mind, Assumption will begin the 2020-2021 school year utilizing the hybrid model of instruction outlined later in the document.

As the 2020-2021 school year unfolds, the school administration will monitor the implementation of our new protocol along with evolving circumstances surrounding the COVID-19 pandemic. We are prepared to implement the following in-person or virtual instructional models as needed.

We anticipate and understand questions about the plan will arise; we encourage you to check the FAQs page at the end of this document. If your question is not answered, please include your question in the Reopening and Learning Plan Survey at the end of this document.

As we move forward with the most dynamic return to school in our history, and, like Catherine McAuley who founded the Sisters of Mercy who sponsor Assumption, embark on an enterprise we could have never imagined, on behalf of our entire faculty and staff, we wish to convey our genuine gratitude to our students and families for your continued support and belief in the lifetime advantage of an Assumption High School education. We look forward to welcoming our Rockets back to campus in just a few weeks!

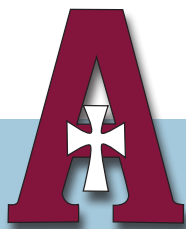
Gratefully.



Mary Lang  
President



Martha Tedesco '90  
Principal



# PLAN OVERVIEW

## THREE LEARNING MODELS FOR 2020-2021

### Hybrid Schedule

All students in class daily in a hybrid model of instruction. In this model, half of the student body attends school in person while the other half of the student body attends classes virtually from home at the same time utilizing Microsoft Teams.

- Students are divided alphabetically into two cohort groups and attend in-person school during the first part or last part of the week according to the schedule below. Exceptions to the assigned schedule will be considered on an individual basis.
- Arrival and dismissal times for those attending in person will be staggered to allow for required temperature/health screenings and physical distancing and to avoid holding large groups of students in communal areas. Students will go directly to their first block class upon arrival at school. Staggered arrival time will be from 7:55-8:25 a.m. and staggered dismissal will be from 2:50-3:00 p.m.
- Students who need/prefer to participate in virtual learning exclusively may opt to do so.
- In addition to meeting the academic needs of our students, this hybrid model is designed to also meet the emotional, spiritual, whole-person needs of our students through intentional and creative planning for the activities and experiences that are a hallmark of an Assumption High School value-based education.
  - Our LEAD & Learn Days scheduled on Wednesdays will allow time for asynchronous work at home for students, academic support/intervention, community building virtual assemblies, health and wellness programming, college and career planning, class meetings, one-on-one meetings with student and teachers, outside help, etc.
  - Some students may be asked to report to school on LEAD & Learn Days; notice will be given for these events and the expectations of them.

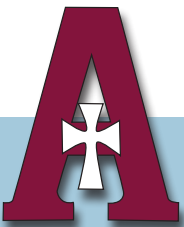
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>DAY 1</b> <b>IN-PERSON</b> Last Names A-K <b>VIRTUAL AT HOME</b> Last Names L-Z	<b>DAY 2</b> <b>IN-PERSON</b> Last Names A-K <b>VIRTUAL AT HOME</b> Last Names L-Z	<b>LEAD &amp; Learn Day</b> <b>ALL STUDENTS</b> Required Digital at Home for Academic and Whole Person Learning	<b>DAY 3</b> <b>IN-PERSON</b> Last Names L-Z <b>VIRTUAL AT HOME</b> Last Names A-K	<b>DAY 4</b> <b>IN-PERSON</b> Last Names L-Z <b>VIRTUAL AT HOME</b> Last Names A-K

### In-Person Schedule

In the event that the best guidance of the KDE and the Archdiocese allow for decreased physical distancing, Assumption will be able to move to our traditional model which calls for all students on campus every day using our traditional 4-day rotating block schedule. Students who prefer to participate in virtual learning may opt to do so by attending classes via Microsoft Teams.

### Virtual Schedule

All students learn virtually from home attending virtual classes using Microsoft Teams following a slightly revised version of the hybrid schedule. Students will attend classes daily and follow a set schedule for attendance. LEAD & Learn Wednesdays as described above would be implemented.





# STAIR-STEP APPROACH TO THE START OF THE SCHOOL YEAR

Along with the implementation of a hybrid model, we have also updated our start of the year calendar in order to accommodate a stair-step approach to the beginning of the school year. This revised schedule provides an extended and phased start of the school year which allows for:

- **extended professional development** for teachers to fully prepare students in a hybrid and/or virtual model.
- time for **teacher teams to work together** and plan.
- a **stair-step approach to students entering the building** with virtual and in-person orientations to train and practice new health/safety protocols as well as providing time for relationship building between students and teachers.
- **extended orientation time for freshmen and transfers.**
- **a stair-step approach to starting student instruction** via a hybrid model.
- **continued monitoring of the Covid-19 status** and ability to make adjustments as necessary.

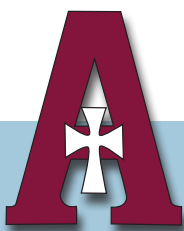
For your calendaring purposes, below is an overview of our revised start of the school year dates with the school year beginning on Monday, August 17:

- **August 6-7:** Faculty/Staff Retreat and Meetings
- **August 10-14:** Professional Development for Faculty/Staff & Team Meeting and Planning
- **August 17-21:** Student Orientation (both in-person and virtual)
- **August 24-28:** Continued Student Orientation and Onboarding to the Hybrid Model and Learning
- **August 31-Sept 4:** Full Hybrid Implementation

Students are expected to attend on the dates and times as designated in the chart on the next page according to their class and last name for the following orientation sessions:

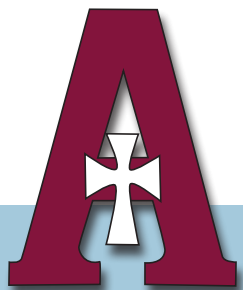
- **Virtual Orientation:** All sophomores, juniors, and seniors are required to check-in with homeroom teachers virtually from home via Microsoft Teams for orientation on processes and protocols for safe entry to the building prior to their on-campus class orientation and homeroom bonding.
- **Class Orientation:** All students will report to campus on their designated class day and meet in homerooms for orientation on beginning of school year information, handbook rules, all new building safety procedures, hybrid schedule, etc.
- **Hybrid Orientation:** All students will report to campus for orientation to their classes including meeting all 8 classes/teachers as well as practicing health and safety protocols for moving to and from all classes.

**All orientations will be available to students who have opted for virtual learning only via Microsoft Teams.**



# ORIENTATION SCHEDULE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>AUGUST 17</b> <b>Freshman Orientation in Homeroom cohorts</b> <b>8:30-10:30 a.m.</b> Last Names A-K <b>12:30-2:30 p.m.</b> Last Names L-Z  <b>Transfer Orientation</b> <b>1:00-2:30 p.m.</b> All grade levels	<b>AUGUST 18</b> <b>Freshman First Day/ Hybrid Orientation</b> <b>8:30 a.m.-12:30 p.m.</b> <b>IN-PERSON</b> Last Names A-K <b>VIRTUAL AT HOME</b> Last Names L-Z	<b>AUGUST 19</b> <b>Freshman First Day/ Hybrid Orientation</b> <b>8:30 a.m.-12:30 p.m.</b> <b>IN-PERSON</b> Last Names L-Z <b>VIRTUAL AT HOME</b> Last Names A-K  <b>Sophomore Virtual Orientation/Homeroom Check-in</b> 2:00 - 3:00 p.m.	<b>AUGUST 20</b> <b>Sophomore Orientation in Homeroom Cohorts</b> <b>8:30-10:30 a.m.</b> Last Names A-K <b>12:30-2:30 p.m.</b> Last Names L-Z  <b>Junior Virtual Orientation/Homeroom Check-in</b> 2:00 - 3:00 p.m.	<b>AUGUST 21</b> <b>Junior Orientation in Homeroom Cohorts</b> <b>8:30-10:30 a.m.</b> Last Names A-K <b>12:30-2:30 p.m.</b> Last Names L-Z  <b>Senior Virtual, "Walk-in" Orientation/Homeroom Check-in</b> 2:00 - 3:00 p.m.
<b>AUGUST 24</b> <b>Senior Orientation in Homeroom Cohorts</b> <b>8:30-10:30 a.m.</b> Last Names A-K <b>12:30-2:30 p.m.</b> Last Names L-Z	<b>AUGUST 25</b> <b>Freshman Hybrid Orientation</b> <b>8:30 a.m.-12:30 p.m.</b> <b>IN-PERSON</b> Last Names A-K <b>VIRTUAL AT HOME</b> Last Names L-Z  <b>Sophomore Hybrid Orientation</b> <b>8:30 a.m.-12:30 p.m.</b> <b>IN-PERSON</b> Last Names A-K <b>VIRTUAL AT HOME</b> Last Names L-Z	<b>AUGUST 26</b> <b>Freshman Hybrid Orientation</b> <b>8:30 a.m.-12:30 p.m.</b> <b>IN-PERSON</b> Last Names L-Z <b>VIRTUAL AT HOME</b> Last Names A-K  <b>Sophomore Hybrid Orientation</b> <b>8:30 a.m.-12:30 p.m.</b> <b>IN-PERSON</b> Last Names L-Z <b>VIRTUAL AT HOME</b> Last Names A-K	<b>AUGUST 27</b> <b>Junior Hybrid Orientation</b> <b>8:30 a.m.-12:30 p.m.</b> <b>IN-PERSON</b> Last Names A-K <b>VIRTUAL AT HOME</b> Last Names L-Z  <b>Senior Hybrid Orientation</b> <b>8:30 a.m.-12:30 p.m.</b> <b>IN-PERSON</b> Last Names A-K <b>VIRTUAL AT HOME</b> Last Names L-Z	<b>AUGUST 28</b> <b>Junior Hybrid Orientation</b> <b>8:30 a.m.-12:30 p.m.</b> <b>IN-PERSON</b> Last Names L-Z <b>VIRTUAL AT HOME</b> Last Names A-K  <b>Senior Hybrid Orientation</b> <b>8:30 a.m.-12:30 p.m.</b> <b>IN-PERSON</b> Last Names L-Z <b>VIRTUAL AT HOME</b> Last Names A-K



# NEW SCHOOL PROTOCOL AND ACCOMODATIONS

## Arrival and Dismissal

Arrival and dismissal times for those attending in person will be staggered to allow for required temperature/health screenings and physical distancing and to avoid holding large groups of students in communal areas. Staggered arrival will be from 7:55-8:25 a.m. and staggered dismissal will be from 2:50-3:00 p.m.

- Once they enter the building, students need to move directly to their first block classes.
- Students who drive to school should not sit and wait in their cars or congregate in parking lots; they need to exit their vehicles and enter the school upon arrival and get in their vehicles and leave campus at dismissal.
- At dismissal, students need to practice physical distancing, go directly to their vehicles, and leave campus. There may be no congregating in parking lots or while waiting for drivers in the carpool line.

## Before and After School Supervision

Recognizing that some families may have transportation issues that make it impossible to get their daughters to school during the arrival window and be picked up right at dismissal, we will offer before and after school supervision for those students whose parents/guardians request it via the Reopening and Learning Plan Survey. Before school supervision will be provided from 7:15-7:55 a.m. and after school supervision will be provided until 4:30 p.m.

## Masks

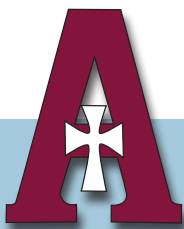
All students must wear an approved mask while on the AHS campus once they exit their cars and at all times in the building. Exceptions may be made in accordance with guidelines issued for specific activities. Masks will be a part of the school uniform and must meet general uniform guidelines as outlined in the student handbook; additionally, masks must be free of writing and any images must be appropriate to be displayed at a traditional Catholic high school. The administration reserves the right to determine what is and is not appropriate.

To be an approved mask, the mask must cover the nose and mouth completely and must be worn properly at all times. Masks must:

- Include multiple layers.
- Fit snugly but comfortably.
- Allow for breathing without restrictions.
- Be able to be laundered.

A student may be allowed to wear a face shield in lieu of a mask for medical reasons only and only with a written order from her health care provider. Students will be able to wear a face shield in addition to a mask by choice at any time.

AHS will provide each student with two masks; we suggest, though, that students have extra masks on hand in case they need a replacement. Students will not be allowed to enter the building without a mask and disposable masks will be provided if needed and will also be available through the Main Office during the school day. NOTE: Because the health and safety of our faculty/staff, students, and school families is paramount, students who fail to comply with the requirement to wear a mask appropriately at all times while on campus/in the building will be required to move to all virtual learning.



# NEW SCHOOL PROTOCOL AND ACCOMODATIONS

## Uniform and Work Space

To maintain a sense of classroom experience and structure, students must wear the school uniform for both in-person and virtual learning. When learning from home, students should be seated at a place conducive to work, not lying in bed. Students may wear spirit wear on LEAD & Learn Wednesdays whether participating virtually or in-person.

## Student Health and Wellness

Students should not come to school if they are feeling sick. To help us maintain a healthy school environment, any student who is experiencing a fever of 100.4 or greater or the recent onset of one of the following symptoms should stay home:

- Chills
- Uncontrolled cough that causes difficulty breathing
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Severe headache
- Loss of taste or smell
- Sore throat
- Congestion or runny nose
- GI symptoms such as vomiting or diarrhea

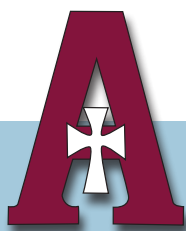
Parents will commit to submitting the **Parental Assurance of Daily Student Health Assessment** for School Year for 2020-2021 prior to the start of school and perform the health assessment on a daily basis before sending their daughter to school.

Students will have the option to choose virtual learning in the above scenario when she may not attend school in person due to experiencing COVID-19 like symptoms but is still well enough to continue her learning virtually.

Any student with a temperature of 100.4 or higher or exhibiting any COVID-19 like symptoms as outlined above upon arrival or throughout the school day will be moved to and remain in isolation separate from the rest of the school community. A parent/guardian will be notified to pick up their daughter immediately.

## Daily Medical Screening

All students will have temperatures taken upon arrival via walk-through thermal imaging at the designated entry doors. There will be at least two staff members per station so that temperatures can be taken efficiently inside each entrance and intervene with any situation that may arise. After temperature screening, students will be issued a wristband that they must wear for the entire day which will signify they have been screened. Those students who are fever-free will report to their first block classroom. Any student with a temperature of 100.4 or higher or exhibiting any COVID-19 like symptoms as outlined above upon arrival or throughout the school day will be moved to an isolation room separate from the rest of the school community and the school nurse will notify parents/guardians that they must pick up their daughter immediately. Due to the increased health monitoring needed for this school year, the school nurse's office and the attendance office have been separated with additional staffing provided.





# NEW SCHOOL PROTOCOL AND ACCOMODATIONS

## Daily Sanitation and Cleaning

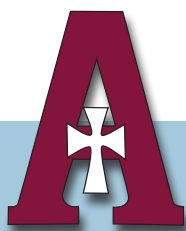
All students, faculty, and staff will be responsible for ensuring that our facilities are properly sanitized throughout the school day and evening. Teachers will provide students with hand sanitizer to clean their hands and disinfecting materials to wipe down their desks and chairs when they enter the classroom. Teachers will wipe down the teacher desk and other areas around the desk as well as high-touch surfaces in the classroom such as door handles, light switches, etc., before the start of class. Facility staff will be scheduled and stationed in the school during the school day for additional cleaning and disinfecting of frequently touched surfaces with a deep cleaning and disinfecting of the entire school each evening. Enhanced cleaning protocols have been established to clean and disinfect the building each day with the purchase of additional equipment for disinfecting classrooms, large spaces, and tablet PC's. Each classroom and office will contain a bin with cleaning supplies, paper towels, etc. for students and teachers to access as needed.

## Strict Adherence to Health and Safety Policies

Assumption promises to enforce all health and safety policies for the well-being of our students, faculty, and staff. In return, we require the commitment of all students and parents/guardians to abide by the health and safety protocols outlined by the commonwealth of Kentucky before and after school begins and to follow Assumption's policies in order to protect our faculty and staff. This includes adhering to the state's current travel advisory to work to slow the spread of COVID-19 in our state. At this time, Governor Beshear has asked Kentucky residents not to travel to states with a 15% or higher positive COVID-19 rate. If a student's family does travel to any of these states within 14 days of school opening, or at any time during the school year while the travel advisory is in effect, we ask that the student participate in virtual learning from home while self-quarantining. Our faculty and staff are our most valuable asset to ensure high quality instruction and care for each student's educational experience. We must safeguard them. That is why we need to state clearly that strict adherence to these policies by each parent/guardian and student is non-negotiable in order for a student to learn in person this year.

## Technology Expectations

Students are required to utilize their tablet PCs for both in-person and virtual learning. Additionally, each student will also need headphones or earbuds for use at school. Students need to make sure that their tablet PCs are fully charged at the beginning of the school day when participating in in-person learning. For learning at home, students must have access to sufficient internet bandwidth in order to connect to their classes in a timely and reliable fashion. Additionally, when learning at home, students will be required to have microphones and cameras on during their classes/study unless their teacher directs them to do otherwise; students will likely need to have their tablets plugged in to a power source to sustain camera use throughout the full day of learning. If a recurrent technology challenge presents itself, parents/guardians should contact their daughter's guidance counselor.



# NEW SCHOOL PROTOCOL AND ACCOMODATIONS

## Attendance

Students must be physically present either in a classroom or online via Microsoft Teams when the teacher takes attendance at the beginning of each class/study. With Microsoft Teams, students can both see and hear the teacher say their name, and they will be required to verbally confirm their presence unless the teacher directs them to do otherwise. Students who are not in the physical classroom or do not indicate their presence via Microsoft Teams will be marked absent.

Students may opt for full virtual learning if they are experiencing a possible symptom that would require them to stay home for the safety of others but still feel well enough to attend classes virtually. The student will not be marked absent, but a parent/guardian does need to notify the attendance office by 8:30 a.m. so we will know that she is not physically in the building as expected; we have a legal responsibility to know which students are in the building on any given day.

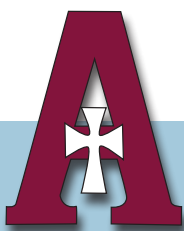
## Absences

If a student is too ill to attend in-person or virtually, a parent/guardian must notify the attendance office by 8:30 a.m. Attendance policies will be revised to accommodate illness due to coronavirus and concerns regarding the number of absences will be addressed on an individual basis. If a student becomes too ill to continue during the school day when she is learning from home, the parent/guardian needs to contact the attendance office to let us know she will be absent for the remainder of the day. To encourage students to stay home when ill, the school will not include this year in the four-year perfect attendance recognition.

Leaving school for an appointment on an in-person day is strongly discouraged. If a student must leave for an appointment, we ask that she not return to school physically for the remainder of that day but would encourage her to complete the day virtually from home. Whether learning in person or virtually, the parent/guardian needs to contact the attendance office to request the early dismissal and then to let us know when the student resumes her attendance virtually.

## Visitors

Visitors to the school will continue to be limited. We encourage parents/guardians to continue to mail or email any documents. Parents/guardians may not drop off any items for their daughters during the school day. Any visitor entering the building will need to have a temperature screening and complete a health form prior to entry.



# NEW SCHOOL PROTOCOL AND ACCOMODATIONS

## Physical Distancing

Physical distancing is required at all times while on campus. Classroom seating will be arranged to maximize physical distancing with all students facing in one direction. Classroom seating will be assigned. No in person field trips, assemblies, events, etc. will be held. Modifications will take place with classes like PE, music, and art to accommodate all guidelines. Plexiglass dividers will be added in key areas such as the main office and media center and in every classroom in front of the teacher desk. Students must not share supplies, water bottles, or food or drink.

## Passing Periods/One-Way Hallways

Directional floor signs will identify one-way pathways for movement through hallways and stairwells, so students are not passing face to face. Students will be dismissed from each class by teachers in a staggered fashion. Students will not be able to congregate or gather in hallways, restrooms, or common areas. Adults will be stationed throughout the building at key times of day especially at arrival, dismissal and passing periods to enforce.

## Study Block

All students are required to attend their study block both in-person and virtually. Attendance will be taken.

## Lockers

Use of lockers will be suspended during this time. Students may travel to all classes with a large purse or backpack carrying all items with them.

## Lunches

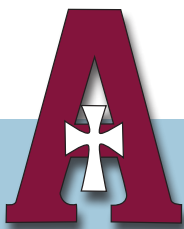
Students will bring a lunch from home or purchase a pre-packaged lunch from FLIK. Students will not be able to share food at any point of the school day. Students will eat in their homerooms and will be oriented on protocols that will ensure safety and comfort for all.

## Water Fountains

The school will only continue operation of bottle-filling water stations. All students are allowed to carry clear/translucent reusable water bottles. It is recommended that the water bottles be washed every evening.

## Restrooms

Time during the school day will be built in for students to use the restroom and for frequent hand washing. Restroom usage will be limited to a safe number of students in the restroom at one time. Plexiglass dividers will be added between sinks. Posted signs will encourage hand hygiene procedures in the restrooms as well as throughout the school building.



# NEW SCHOOL PROTOCOL AND ACCOMODATIONS

## Guidance Office Services

The school recognizes and continues to prioritize students' emotional and mental health needs. Students have access to guidance services through their assigned counselors while in the building or from home via scheduled appointment, email, and/or Microsoft Teams. Additionally, our college counselors are available for both in-person and virtual appointments with students and/or parents/guardians.

## Achievement Center

The Achievement Center will be accessible online as well as in-person during each student's study block and before/after school. At school, the Achievement Center will be socially distanced and operating at 50% capacity.

## Grading

Given the school's plan for in-person and synchronous learning, all grading requirements and expectations remain in place for the 2020-2021 school year. Teachers will review each course's grading structure and expectations with students at the beginning of the school year and communicate this in the course syllabus.

## Athletics

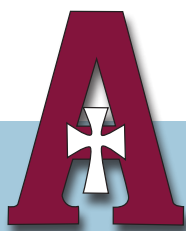
Our athletics department is following all KHSAA guidelines and policies for the safe return to competition. We are committed to resuming competition for all of our teams as KHSAA safety guidelines permit.

## Extra-Curricular Activities

Clubs and organizational activities are a vital part of an Assumption educational experience. We are working on a creative plan for all extra-curricular activities this school year. More information will be available in September.

## Calendar

We are currently working on the final details of the 2020-2021 school calendar which will be available prior to the start of school. Some events may be made into virtual experiences rather than in-person such as orientation meetings, parent/guardian meetings, etc. Please be sure to check the Rocket Report for weekly updates and changes to events.



# IMPORTANT INFORMATION ON COVID-19 TESTING & QUARANTINING

Assumption High School has a registered nurse on staff who serves as our full-time school nurse. During this time of pandemic, and to allow her to focus exclusively on our students and their health and wellness, all other non-medical duties she typically performs are being re-assigned to other personnel. In addition, we are expanding our health and wellness space to include a designated health room, a designated sick room, and an isolation room for any student experiencing symptoms or who is suspected of having COVID-19.

In line with our commitment to the health and wellness of our entire community and based on the latest public health guidelines and medical recommendations, we have developed detailed protocols for both students and employees regarding COVID-19.

These guidelines include requirements that parents/guardians notify our school nurse if their daughter tests positive for COVID-19, suspects she may have COVID-19, or has been exposed to someone with COVID-19. Our school nurse will provide the student and her parents/guardians further directives on what they should do depending on the circumstances. In addition, the school nurse will notify parents/guardians regarding when a student can safely return to our school building based on our protocols.

Per directives of the Archdiocese and our local health department, Assumption is required to notify the Archdiocese and the Department of Public Health and Wellness in the event that either an employee or student has tested positive to COVID-19 or has been instructed to quarantine because of contact with someone who has tested positive. In addition, AHS is required by law to assist our local health department with contact tracing.

Parents/guardians will be notified in the event their daughter suffers an exposure, as defined by the CDC, while at school. This notification will come through our school nurse or our school administration with further directions depending on the circumstances. The confidentiality of the situation and the identity of those involved will be maintained.

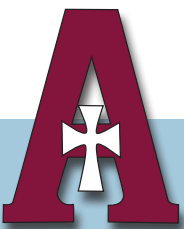
While we are taking every precaution necessary for the health and safety of our entire community, each student and her parents/guardians have a choice between our hybrid model and our virtual model. With real time virtual learning via Microsoft Teams, a student's education will not be interrupted.

Our leadership team will constantly monitor the situation including absences of both employees and students and is well prepared to make a decision to shift to another model at any time depending on the circumstances.

## Reopening and Learning Plan Survey

***In order to plan adequately for the 2020-2021 school year, we need a parent/guardian to complete this survey for each student.*** We need this information to finalize our staffing plans as well as make sure that we have no more than approximately 50% of our students in the building at any given time. Please fill out a separate form for each of your daughters if you have more than one daughter at Assumption. Please complete this form by Friday, August 7 at 4:00 p.m.

***Reopening and Learning Plan Survey***





# FREQUENTLY ASKED QUESTIONS

## 1. Has Assumption decided to use this hybrid model for the entire 2020-2021 school year?

No, the school leadership team will continually monitor the guidance from public health authorities as well as the Kentucky Department of Education and follow state-wide directives. If, as the school year progresses, Assumption can safely gather in larger groups again, the school will move to our traditional in-person schedule. We can also transition to fully virtual instruction if needed.

## 2. What if I do not feel comfortable with my daughter returning to school given our family concerns?

All parents/guardians may opt for their daughter to learn exclusively in a virtual setting by indicating this choice in the Reopening and Learning Plan Survey.

## 3. Is my daughter required to wear a mask in the building at all times?

Yes, all students, faculty, staff, and visitors must wear masks that cover the mouth and nose at all times.

## 4. What if my daughter does not feel comfortable wearing a mask?

The Kentucky Board of Education requires all occupants within a school building to wear a mask covering mouths and noses. If a student does not feel comfortable wearing a mask, she should opt for full virtual learning.

## 5. Why do the A- K/ L-Z groups go to school two straight days instead of alternating every other day?

This will allow us to have fewer and smaller groups in the building day to day to assist with contact tracing and for students to see all their teachers before switching to virtual learning. Two consecutive days of in-person instruction allows for all students to meet in-person with all of their teachers on our rotating schedule.

## 6. If my daughter is absent for one of the days she is assigned to be in the building for in person learning, can she come another day that week?

No. Due to the needs of contact tracing and our tracking of attendance, this will not be possible.

## 7. During virtual days, what if our family does not have access to the internet or a suitable work environment for our daughter?

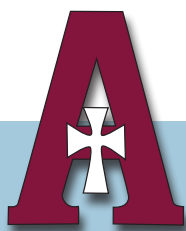
If you anticipate issues with either of these, please contact your daughter's guidance counselor.

## 8. Why are students learning virtually either in the hybrid or exclusively required to wear uniforms at home?

To maintain a sense of classroom experience and structure, students must wear the school uniform for both in-person and virtual learning. All students will be able to enjoy spirit wear on Spirit Wear Wednesdays as part of our LEAD & Learn Day.

## 9. How will a teacher know a student is present and attending class while learning virtually?

Microsoft Teams uses video and audio so teachers will take attendance at the start of each class period and interact with the students learning virtually throughout the class. If a student is not present through video and audio to indicate presence, she will be marked absent for that class block.



## FREQUENTLY ASKED QUESTIONS

### **10. Are students expected to attend study hall/PSP class on the days she is learning virtually?**

Yes, study halls and PSP will meet virtually. Students may work on assignments and studying at that designated time or also would be able to take advantage of resources such as, but not limited to, scheduling a guidance appointment, meeting with our Achievement Center resource teachers, or scheduling a meeting with one of their deans.

### **11. Why is Assumption not assigning lockers for students?**

Per the KDE guidance, student lockers should not be assigned since it will create large clusters in the hallways. Instead, we plan for students to carry their belongings with them to classes. We will monitor this process and potentially make changes as the colder months approach.

### **12. What about after-school clubs and activities? Will those be occurring this year?**

Plans for after-school activities will be communicated in September. Those plans can be adjusted throughout the year as needed for health and safety based on evolving circumstances.

### **13. What if my daughter is not feeling well/experiencing symptoms outlined on the student health assessment and is scheduled to attend school in-person? We know she should not attend school in-person, but does this mean her only option is to be absent for the day? Can she attend virtually from home?**

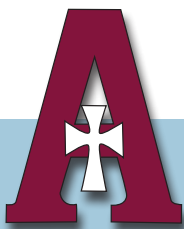
One of the most positive aspects of our hybrid model is it encourages our students and parents/guardians to take good care of our community by providing the flexibility for a student to stay home to learn if she is not feeling well as outlined by the Kentucky Healthy at School guidelines. If a student needs to stay home with these symptoms but is able to attend classes, her parent/guardian should call the Attendance Office by 8:30 a.m. and report that she is changing her attendance for the day to virtual learning for health reasons. Her attendance will be taken and noted in class.

### **14. If a student or staff member tests positive for COVID-19, will I be informed?**

Parents/guardians will be notified in the event their daughter suffers an exposure, as defined by the CDC, while at school. This notification will come through our school nurse or our school administration with further directions depending on the circumstances. The confidentiality of the situation and the identity of those involved will be maintained.

### **15. Can a student carry a water bottle throughout the day?**

Students may bring a translucent water bottle filled with water each day for healthy hydration. Students may refill water bottles at the several filling stations located throughout the building.



## FREQUENTLY ASKED QUESTIONS

### 16. What are the before and after school hours for the hybrid schedule?

Assumption's school hours will be 7:55 a.m.- 2:50 p.m. Recognizing that some families may have transportation issues that make it impossible to get their daughters to school during the arrival window and be picked up right at dismissal, we will offer before and after school supervision for those students whose parents/guardians request it via the Reopening and Learning Plan Survey. Before school supervision will be provided to families from 7:15-7:55 a.m. and after school supervision will be provided until 4:30 p.m. upon request.

### 17. Can my daughter reach out to a teacher to arrange help before or after school?

Yes, the school welcomes and encourages those requests. We encourage students to contact their teachers via email or Teams to arrange this time to ensure accessibility and to clarify how a meeting would be held.

