**Resources for Students during Extended School Building Closure**

**What if I need help from the Achievement Center?**

Mrs. Conway and Mr. Armstrong are still available to assist you while we’re away. Please follow the instructions below if you need to reach them:

1. Send Mrs. Conway (pam.conway@ahsrockets.org) and/or Mr. Armstrong (lou.armstrong@ahsrockets.org) an email letting them know exactly what you need help in and when you’re available.
2. They will send you a timely response regarding when they can meet with you. Their assistance will be based on a first come, first serve basis. It may be that they can meet with you right away, or they may ask for you to wait for a bit before they can meet with you. It all depends on their waitlist.
3. They plan to utilize the Microsoft Teams meeting App to contact you, so be on the lookout for a meeting request if you have asked for their assistance.

**What if I need help from Guidance?**

Your counselors are ready to assist you! Here’s how:

For Digital Learning Days:

1. Watch each day for an e-mail from your counselor.
2. The email will give you a 2-hour span of time when your counselor will be available to answer questions instantly via e-mail

For Extended Online Learning days beginning March 24:

1. Watch each day for an e-mail from your counselor.
2. The email will give you a 2-hour span of time when your counselor will be available to answer questions instantly via e-mail.
3. Counselors will also be using Microsoft Teams for individual appointments with students who request appointments.

Mrs. Steinke is also answering the guidance phone line at (502) 271-2539. If it’s easier to call for assistance, you can, and she can get you in touch with the best person to help you or answer your question.

**What if I need help from PSP?**

Mrs. Cronin and Mrs. Erskine have a plan! Here’s what it is:

For Digital Learning Days:

* + - 1. Watch each day for an email from Mrs. Cronin or Mrs. Erskine.
			2. Mrs. Cronin and Mrs. Erskine will be available during the school day to respond to emails, Skype communications or through Teams.

For Extended Online Learning Days:

Students in PSP will be checking in through Teams during each block.

Students must log in to Teams during a specific time for Mrs. Cronin and Mrs. Erskine to take attendance.

They will then touch base with each student reviewing planners, what assignments they will be doing during the study time frame and then will be available for the students as they work during this assigned study work time.

**What if I no longer have access to Wi-Fi with new closures in the area?**

Charter, who is the parent company for our local Spectrum internet provider, is providing free internet services to students who are not current customers due to the online learning that is going on all over the country right now. Follow the link below to read directions for how to contact Spectrum if you would like to explore this resource.

[Directions for how to Contact Spectrum if Free Wifi Service is Needed](https://corporate.charter.com/newsroom/charter-to-offer-free-access-to-spectrum-broadband-and-wifi-for-60-days-for-new-K12-and-college-student-households-and-more)